Step 1.

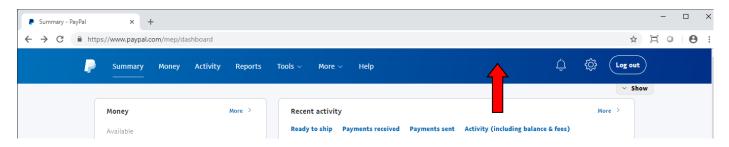
Signup for a PayPal Standard account if you don't already have one.

Step 2.

You will need to make sure your account and email address are verified with PayPal. This will need to be completed before using the account. If you need additional information on how to complete these steps consult the PayPal help section or support.

Step 3.

Once your account has been created and verified with PayPal you will need to turn on Instant Payment Notification. Login to your PayPal account. In the top right navigation click on **the gear icon at the top right**.



The next screen will look differnt depending on if you have chosen to use the PayPal Classic Interface or have chosen to use the New PayPal Interface.

CLASSIC PAYPAL INTERFACE

In the left navigation click on My Selling Tools. Click on the Update link next to Instant Payment Notification.

P Summary Money	Activity Reports Tools v M	ore v Help	
My Profile			
My business info	> My business setup	Cool tools to help boost my business.	Get sta
Email, address, phone, password, more.	Selling online		
My money Bank accourte cards, more.	> Manage selling	Manage how you sell and accept donations on websites and social media.	mar
My setting Notifications ztomer ID, more.	Credit card statement name	Name of my business as it appears on customer card statements: ALPHAPLEX	Up
My selling tools Getting paid, shipping, more.	> Sales tax	Set up sales taxes for multiple regions.	Up
	Website preferences	Bring customers back to my website after they pay with PayPal.	Up
Quick links Update Email	API access	Manage API credentials to integrate my PayPaI account with my online store or shopping cart.	Up
Update Password Update Bank Account	Invoice templates	Create and manage my invoices.	Up
Update Card Update Street Address	Getting paid and managing my risk		
Update Phone Number	My automatic payments	Manage the subscriptions, automatic payments, and installment plans that I offer my customers.	Up
	Instant payment notifications	Integrate PayPal payment notifications with my website.	Up
	Block payments	Limit payments, add instructions, and more.	L.
	Customer service message	Create a personalized message for customer disputes.	U

NEW PAYPAL INTERFACE

In the left navigation click on Website Payments. Click on the Update link next to Instant Payment Notification.

Summary Money Activity	Reports Tools \vee More	~ Help	() () Log out
		We've updated your Profile and Settings experien	nce. Let us know what you think
Settings	Website second at		
Q Search	Website payments		
ACCOUNT & SECURITY	My automatic payments	Manage the subscriptions, automatic payments, and installment plans that I offer my customers.	Update
Login and security			
Account access	PayPal buttons	Manage payment buttons.	Update
Account preferences	PayPal button language	Set the language your website uses.	Update
Payment preferences	encoding		-,
PROFILE	Website preferences	Bring customers back to my website after they pay with	Update
About the business		PayPal.	
Account owner information	API access	Manage API credentials to integrate your PayPal account with	Update
Money, banks and cards		your online store or shopping cart.	
Notificati	Instant payment notifications	Integrate PayPal payment notifications with your website.	Ute
PRODUCTS & KVICES			
Website payments			
Invoicing			

Make sure that "Receive IPN messages (Enabled) is checked. In the box labeled Notification URL you will need to enter the following URL (replace YourDomain.com with your site domain name).

http://www.YourDomain.com/util/paypalipn.aspx

Press the Save button to save this information.

Edit Instant Payment Notification (IPN) settings	Back to My Profile
PayPal sends IPN messages to the URL that you specify below.	
To start receiving IPN messages, enter the notification URL and select Receive IPN message messages, select Do not receive IPN messages below. PayPal continues to generate and s IPN messages again (or turn off IPN). Notification URL	
http://www.swfloridacareers.com/util/paypalipn.aspx IPN messages	
Receive IPN messages (Enabled) O Do not receive IPN messages (Disabled)	
Save Cancel	

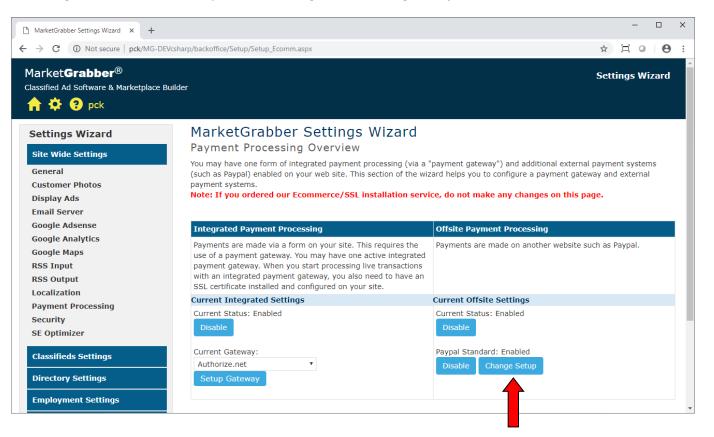
Review your current settings to make sure that the URL entered is correct and Message delivery is Enabled.

	Instant Payment Notificat	tion (IPN)	Back to My	Profile	
		You can view your IPNs on the <u>IPN History pag</u> ng and troubleshooting this feature, read more a	<u>e</u> . If necessary, you can resend IPN messages fro about <u>Instant Payment Notification (IPN)</u> .	om that	
	To stop receiving IPNs permanently	y, click Turn Off IPN.			
	Current settings				
	Notification URL	http://www.swfloridacareers.com/util/paypalip	n.aspx		
	Message delivery	Enabled			
		Edit settings Turn Off IPN			

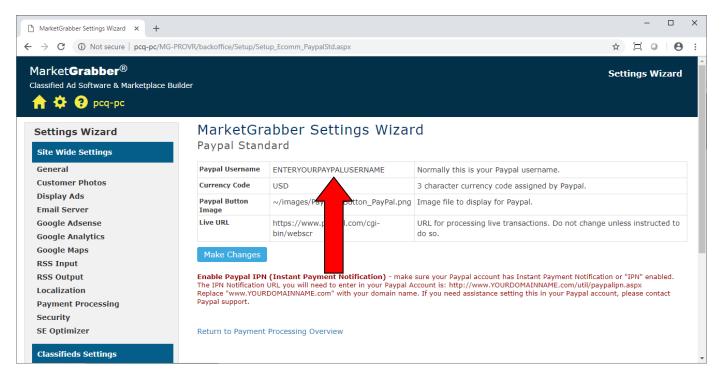
Step 4.

You will need to set up PayPal Standard in the software. Login to your administrative backoffice. You will need to click on **System – Settings Wizard** to open the MarketGrabber Settings Wizard. Click on **Site Wide Settings** and then **Payment Processing**.

On the right side under Offsite Payment Processing click the Change Setup link.



Click the **Make Changes** button at the bottom of the page. Enter your PayPal Username. Click the **Save Changes** button at the bottom of the page. PayPal Standard is now ready to use in the software.



When running a listing the PayPal button will be displayed for the user to click and go to the PayPal site to make their payment.

